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The University of Texas Health Science Center at San Antonio

Non-Resident Tuition Waiver Request Form

TO BE COMPLETED BY HIRING DEPARTMENT FOR OUT-OF-STATE RESIDENTS:

Job Title: ☐Graduate Research Assistant ☐Teaching Assistant

Last Name_____ First Name_____ Middle Initial_____

Student ID _____ EID _____ Position # (PID) _____

School _____ Department _____

Appointment Start Date _____ Appointment End Date_____
(Appointment can be no greater than 12 months.)

TO BE COMPLETED BY HIRING SUPERVISOR (FACULTY) AND/OR GRADUATE ADVISOR (IF NOT HIRED BY STUDENT'S ACADEMIC DEPARTMENT/COLLEGE):

How will the job duties assigned relate to the student's degree program?
(Attach additional sheets if necessary.)

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Employer Certification:

Texas Education Code 54.063 – A teaching assistant or research assistant of any institution of higher education and the spouse and children of such a teaching assistant or research assistant are entitled to register in a State institution of higher education by paying the tuition fees and other fees or charges required for Texas residents under Section 54.051 of this code, without regard to the length of time the assistant has resided in Texas, if the assistant is employed at least one-half time in a teaching or research assistant position which relates to the assistant's degree program under rules and regulations established by the employer institution.

Appointment is at least 50% time? ☐Yes ☐No *and* Appointment relates to degree plan? ☐Yes ☐No

By signing this form, I certify that the student/person listed above met the requirements for the non-resident tuition waiver listed above.

_____	_____	_____
Hiring Supervisor / Employer (Print Name)	Hiring Supervisor / Employer Signature	Date

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